



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

500 WEST TEMPLE STREET
493 HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012

JON W. FULLINWIDER
CHIEF INFORMATION OFFICER

TELEPHONE: (213) 974-2008
FACSIMILE: (213) 633-4733

August 15, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Don Knabe, Chair Pro Tem
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From:

Jon W. Fullinwider
Chief Information Officer

A handwritten signature in dark ink, appearing to read "Jon W. Fullinwider", is written over the printed name and title.

Subject: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO SOLE
SOURCE NEGOTIATIONS WITH MICROSOFT CORPORATION FOR A
MASTER SERVICES AGREEMENT**

This letter is to provide advance notification to your Board that the County of Los Angeles Chief Information Office intends to enter into sole source negotiations for a Master Agreement with Microsoft Corporation (Microsoft). The proposed Master Agreement with Microsoft will allow County departments to contract for Microsoft Premier Technical Support and consulting services. The Master Agreement will provide access to advanced technical and consulting services for the use and management of Microsoft products.

BACKGROUND

The Sheriff's Department has utilized Microsoft Premier Support Services for the past three fiscal years. Microsoft, through these services, supplies technical information, custom software patches and security updates that enables the Sheriff to mitigate risks to the Sheriff's data network, custom server installations and existing Microsoft applications. Microsoft also provides technical assistance when the Sheriff is integrating non-Microsoft products. The Chief Administrative Office has also used similar services as their department transitioned from a Novell network environment to a Windows 2000 network environment. The County's increased usage of Microsoft products has increased the demand for these specialized services.

The Honorable Board of Supervisors
August 15, 2003
Page 2

JUSTIFICATION

The Sheriff's Department, the Chief Administrative Office and other departments require technical support for planning, designing, implementing, managing and troubleshooting complex, mission critical systems using Microsoft products. The advanced technical expertise required to support these activities necessitates knowledge of Microsoft's proprietary computer source code, internal software functions and advanced programming interfaces and/or tools. For Microsoft products, only Microsoft, the manufacturer, is uniquely positioned to supply these specialized services and has direct access to the product developers.

Should you have any questions, please contact Jonathan Williams, Chief Deputy, at 213. 974.2080.

JWF:JH;ygd

c: Executive Officer, Board of Supervisors
 County Counsel
 Chair, Information Systems Commission